

OFFICE OF THE ADVOCATE GENERAL: ODISHA: CUTTACK

Office Order No.: 184 /2023

Dated Cuttack the 02 February, 2023.

Applications from suitable UR, SEBC, SC & ST candidates are invited for engagement of Two posts of Assistant System Officer of Group-B in the Scale of Pay of Rs. 35,400/- in Level 9, Cell-1 of Pay Matrix under ORSP Rues, 2017 with usual Dearness and other Allowances as may be sanctioned by the Government of Odisha from time to time.

Eligibility Conditions: -

1) **Nationality** : A candidate must be a citizen of India.

2) **Vacancy Position** :

As per the vacancy the category wise vacancy position along with reservation thereof is extracted below;

Sl. No.	Category	No. of Vacancies
1	UR	1
2	SC/ST/SEBC	1

3) **Age Limit**: A candidate must have attained the age of 21 (twenty-one) years and must not be above the age of 38 (Thirty-Eight) years as on the 1 day of January, 2022 i.e., he/she must have been born not earlier than 2nd January 1984 and not later than 1 January 2001.

Provided that the upper age-limit is relaxable by five (05) years for candidates belonging to the categories of Socially & Educationally Backward Classes (S.E.B.C.), Scheduled Caste

(S.C.), Scheduled Tribe (S.T.), Women and Ex-Serviceman and by ten (10) years for Persons with Disabilities, whose permanent disability is Forty percent (40%) and more. Persons with Disabilities belonging to SC/ST/ SEBC categories are eligible for cumulative age relaxation benefit of fifteen (15) years.

SAVE AS PROVIDED ABOVE, THE AGE LIMIT PRESCRIBED CAN IN NO CASES BE RELAXED.

3) **Marital Status** : A candidate if married must not have more than one spouse living.

4) **a) Educational Qualification** :

B.Tech. in any discipline with "A" level DOEACC or PGDCA from a recognized institution with 60% marks in aggregate or first class.

Or

B.Sc. with 3 years Diploma in IT from a recognized University with 60% marks in aggregate or first class.

b) The candidate should have minimum 2 year of experience legal Data Base Management having knowledge of Information and Communication Technology Infrastructure such as IT enabled System, OS and application Software installation and training in any Government Sector or Government recognised institution.

5) **Examination:** The recruitment examination shall consists of (1) written (2) Computer test and (3) viva voce test.

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| 1. Written Test : This part will test the technical knowledge of the candidate on IT subject - | 50 marks |
| 2. Practical / Computer Test : | 25 marks |
| 3. Viva voce Test | 25 marks |

6) **Certificate and documents to be attached:**

Applicants should attach two copies of recent Passport size photographs, photo copies of certificates on educational qualification and experience including Employment Registration Card and caste certificate if any, duly self-attested with their biodata.

(1) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board/Council;

(ii) Bachelor's Degree Certificate issued by the recognized University;

(iii) Mark-lists in support of all the aforesaid examinations (ie., H.S.C. & Bachelor's Degree) passed including fail marks, if any, issued by the concerned Board/Council/ University.

The last date of submission of application in the Office of the Advocate General, Orissa High Court premises, Cuttack is 20.02.2023 at 5.00 P.M. and applications received thereafter / incomplete applications will not be entertained.

The place, date and time of tests and via voce shall be intimated to the candidates by this Office in due course.

No TA/DA will be payable for attending interview/test.

The Authority reserves the right to cancel / modify the advertisement at any time.

The details of the advertisement can be downloaded in the Official website www.advgenodisha.nic.in of the Office of the Advocate General, Odisha.


Chairman, Selection Committee

Memo No.: 185 /Dt.: 02/02/2023

Copy to Notice Board, Office of the Advocate General, Odisha for general information.


Chairman, Selection Committee

Memo No.: 186 /Dt.: 02/02/2023

Copy to the System Officer, Office of the Advocate General for information. He is directed to upload the aforesaid notice in the official web-site of the Advocate General for wider circulation.


Chairman, Selection Committee

OFFICE OF THE ADVOCATE GENERAL, ODISHA, CUTTACK

APPLICATION FORM FOR THE POST OF ASSISTANT SYSTEM OFFICER

BIO-DATA

(1) Full Name of the candidate :
(In block capital)

(2) Father's/Husband's Name :

(3) Address for communication :

(4) Permanent address:

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.....
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Pin-

Pin-

Telephone:

Telephone:.....

Mobile:

Mobile:

E-Mail ID:

E-Mail ID:.....

(5) Date of birth (As recorded in the High School Certificate):

(6) Nationality:

(7) Sex: (Male/Female):

(8) Mother tongue:

(9) Marital Status: Married/ Unmarried

(10) Category: UR/SEBC/SC/ST

(Attached authenticate Caste Certificate from the competent authority)

(11) Language Known

Language Proficiency	Speak	Read	Write

(12). Religion:

(13). Nationality:

(14). Employment Exchange Registration No:

(15) Educational Qualification

Name of the Examination Passed	Name of the Board/ University	Year of Passing	Full Marks	Aggregate of Marks secured	Grade/ Division	% of Marks secured
H.S.C.						
+2 Arts / Commerce / Science						
+ 3 Arts / Commerce / Science						
B.Tech						
Computer Qualification						

Self-attested photo copies of certificates must be attached in support of evidence for consideration of candidature.

Experience :

DECLARATON

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

Place:

Full signature of the Applicant

Date: